



Jagannath International Management School

MOR, Pocket-105, Kalkaji, New Delhi-110019

(Affiliated to Guru Gobind Singh Indraprastha University and Approved under Section 2(f) of UGC Act 1956)

Accredited by National Assessment and Accreditation Council (NAAC)



NOTICE Admission 2020-21 Reporting of students for Admission in BBA/B.COM(H)Programme

Candidates who have been allotted seats in Jagannath International Management School, Kalkaji in BBA/B.COM(H) Programme after online counseling by GGSIP University shall report to the institute for admission and payment of balance fee and document verification on **8th, 9th & 10th December, 2020 (10.00 AM to 4.00 PM)**.

1. Candidates are required to bring their original documents from 10th Class onwards for verification. In the absence of mandatory documents of proof of eligibility for admission in a programme, the candidature shall be cancelled.
2. Candidates are required to bring self-attested ONE SET of the following documents in same order for submission in the Institute:
 - a) Admit Card of CET – 2020 (In case if original is lost then copy of FIR also)
 - b) Provisional Allotment Letter
 - c) Receipt of Part Academic Fee
 - d) 10th Mark sheet (Photocopy)
 - e) 10th Passing Certificate (Photocopy)
 - f) 12th Mark sheet (Photocopy)
 - g) 12th Passing Certificate (Photocopy)
 - h) Character Certificate in Original not more than 6 (six) months old.
 - i) Medical Certificate in Original as per *Appendix 06* (Format link)
 - j) Undertaking by the student with respect to anti-ragging as per *Appendix 13* (Format link)
 - k) Undertaking by the parent/guardian with respect to anti-ragging as per *Appendix 14* (Format link)
 - l) Reserved Category Certificate if applicable
 - m) Gap Year Affidavit on stamp paper of Rs. 10 if applicable.
3. Candidates are required to fill the online Google Form in the college itself with the provided link after their physical reporting .
4. After verification of documents, candidates are required to deposit the balance fee through Demand Draft/Debit Card/Credit Card (*neither Cheque nor Cash will be accepted*). The demand draft shall be drawn in the favor of **Jagannath International Management School** payable at Delhi. The balance fee to be deposited at the institute which includes Tuition fee, university charges, student activity fee and security (*refundable*) are as under:

Programme	*Balance Fee (for 1stYear) 2020-21 to be paid at the time of admission (Amount in Rupees)
BBA	68000/-
B.COM(H)	63800/-

5. Admission will be confirmed only after submission of balance fee. In case a student fails to report to the Institute by 4.00 PM on 10thDecember, 2020 and/or does not deposit the balance fee, his/her seat will fall vacant and the vacancy will be intimated to GGSIP University to be filled up through Spot Counselling.
6. Note regarding Safety norms
 - The institute strictly follows the safety and social distancing norms of COVID – 19 Pandemic. All classrooms, corridors, staircase have been sanitized. Arrangement of thermal scanning of students and their parents accompanying with them have been made at the entry gate. Sanitizing machines have been kept at various places in the campus. Students will not be allowed to use the lift for the safety purpose.
 - As a part of safety measures students shall wear masks and carry hand sanitizers when they come to the institute for seeking admission. We request that only one parent/guardian may accompany the student to avoid crowding at the campus.
 - All are requested to cooperate and adhere to the prescribed safety norms in the campus.